

NRT/KS/19/5808

Bachelor of Arts (B.A.) Semester-II Examination

FUNCTIONAL ENGLISH

(Optional) (Vocational)

Time : Two Hours]

[Maximum Marks : 40

Note :— All questions are compulsory and carry equal marks.

1. (A) Answer any **one** of the following questions in about **100** words :
 - (i) Write a note on Diphthongs.
 - (ii) Describe the consonants in English. 6(B) Answer any **two** of the following questions in about **50** words each :
 - (i) Give the phonetic symbol for - (1) a voiceless dental plosive (2) a voiced nasal
 - (ii) Write a note on phoneme.
 - (iii) Write a note on syllable. 4
2. (A) Answer any **one** of the following questions in about **100** words :
 - (i) How does loud reading help to improve reading skill ?
 - (ii) What is Scanning ? How does it help in locating specific details ? 6(B) Answer any **two** of the following questions in about **50** words each :
 - (i) What is skimming ?
 - (ii) What are the qualities of good leader ?
 - (iii) Write a note on the structure of the text. 4
3. (A) Answer any **one** of the following questions in about **100** words :
 - (i) Mention some important skills for making notes.
 - (ii) What are the guidelines for writing a letter of apology ? 6(B) Answer any **two** of the following questions in about **50** words each :
 - (i) What is the purpose of Business letters ?
 - (ii) What are personal letters ?
 - (iii) Mention two steps of writing an application letter. 4
4. (A) Change the voice :
 - (i) You must write your answers on one side.
 - (ii) Who broke this toy ?
 - (iii) The boys waited for the teacher. 3(B) Change the narration :
 - (i) Rama asked Krishna where he was going that day.
 - (ii) He said to me, "Don't waste your time."
 - (iii) The teacher said to the boy, "Have you done your homework ?"
 - (iv) She said, "How beautiful the flower is!" 4(C) Do as directed :
 - (i) Although he has a car, he often goes to the office on foot.
(Change into compound sentence)
 - (ii) The children heard the teacher's footsteps and kept silent.
(Change into simple sentence)
 - (iii) I arrived in Calcutta. I telephoned my home in Madras where my parents were waiting anxiously for news.
(Change into complex sentence)

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